



Position Description: Music Director

All Saints' Episcopal Church in Wolfeboro, New Hampshire—America's Oldest Summer Resort—is searching for our next music leader following the retirement of our talented Minister of Music after twelve years. This position is half time, reporting to the Rector (Pastor) and facilitates worship for a vibrant outwardly focused, faith community through the gift of music leadership. This teacher/leader incorporates a wide range of musical styles in planning, playing, rehearsing, directing and accompanying instrumental and choral music, and leading congregational song for regular weekly services, holidays and other special services during the church calendar, and other ecumenical services for the larger community.

Essential Functions:

- Collaboratively selects music for weekly Sunday, Holy Days, and other scheduled services
- Accompanies and directs congregational song, a seasoned choir, and special music offerings, coordinating with internal or external musician(s)
- Plans, coordinates, and communicates about and leads rehearsals for choir, soloist or small groups and/or other instrumentalists in order to prepare for church services or ecumenical musical events.
- Meets with the Rector as needed for worship planning
- Provides music to the Parish Administrator in a timely manner, for inclusion in the weekly worship bulletin
- Manages all copyright clearances and licensing agreements
- Meets quarterly with the Worship and Music Team to review and plan seasonal worship
- Engages and guides competent substitute/supply musicians as needed
- Engages and guides guest musicians for ecumenical/special music/services
- Oversees All Saints' instruments (see list below) and music library
- Oversees the annual budget for music ministry

Required Qualifications:

- Accomplished pianist
- Experienced choral director
- Familiarity with liturgical church music
- Formal or informal training in church music
- Awareness of the Church calendar and its distinctive liturgical needs
- Demonstrated commitment to engage and support people representing a broad spectrum of diversity
- Effective written, spoken, and computer communication skills with commitment to maintaining confidentiality
- Ability to access choir loft and music director's office, via stairs

Desired Qualifications:

- Proficiency in organ and keyboard
- Bachelor's degree (master's preferred) in music
- Demonstrated ability to lead and nurture our healthy Christian community
- Takes initiative when working independently or collaboratively on projects
- Experience with audio visual technology

Compensation and Benefits:

- Compensation based on qualifications and experience
- Four weeks of paid time off (including Sundays)
- Opportunity to utilize the music office and loft for private lessons
- First right of refusal for all worship services including memorial/funerals and weddings and additional compensation for those served

Musical Instruments:

- Choir Loft: Johannes 3-manual Ecclesia D470 organ (2015), Kurzweil Digital SPS4-8 piano (2017), and Yamaha upright Black Ebony U1PE piano (2008)
- Sanctuary: Digital Yamaha Clavinova CLP-625 piano (2018)
- Parish Hall: Sohmer & Co. spinet piano (1987)

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